

Library of Code, Inc.

Board of Governors

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**GOVERNANCE ORDER TO APPOINT AN ACTING DIRECTOR OF ENGINEERING
DURING INCUMBENT'S ABSENCES IN AUGUST AND SEPTEMBER OF THE YEAR
OF 2025**

PREAMBLE

WHEREAS, the incumbent Director of Engineering ("DE") is unable to fulfill the duties of the position for a temporary period due to extended vacations; and

WHEREAS, pursuant to *Article I, Section 2 of the Resolution to Standardize Role Commissions, Managerial Types, and Employment Status (RE-S25-004)*, the Board of Governors holds exclusive authority to appoint Acting Department Directors, and such appointment is therefore required for any temporary Director vacancy or absence.

WHEREAS, the Board of Governors recognizes the operational need to ensure continued leadership and oversight of the Department of Engineering during these periods;

NOW, THEREFORE, BE IT ORDERED THAT:

SECTION 1: APPOINTMENT

The Board of Governors hereby appoints _____, AKA "NightRaven", currently serving as incumbent Director of Operations, to serve as Acting Director of Engineering, effective 2025-08-10 thru 2025-08-15 and 2025-08-31 thru 2025-09-15 or until termination of this order by the incumbent Director of Engineering by providing written notice to the Board confirming their readiness to resume full duties.

SECTION 2: SCOPE OF AUTHORITY

The Acting Director of Engineering shall:

- Exercise all standard powers and duties of the Director of Engineering as defined in governing policies.
- Ensure continuity of departmental operations, decision-making, and reporting obligations to the Board.
- Shall not make permanent structural changes, change departmental policy, or terminate/hire personnel within the department's Administration without express approval from the Board.

SECTION 3: REPORTING

- The Acting Director shall report to the Board of Governors during the appointment period.
- Upon the return of the Director of Engineering or Board action appointing a permanent replacement, this Governance Order's enforcement shall automatically expire

CERTIFICATION

Adopted by the Board of Governors on 2025-08-13 following proper voting procedures.

X Matthew R

Title: Chair of the Board of Governors